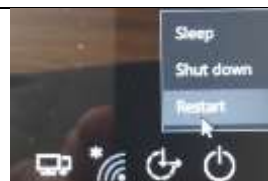# How to log-in to your laptop when you're not at school:
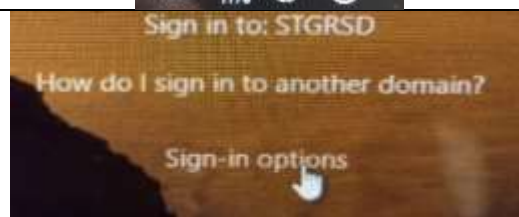
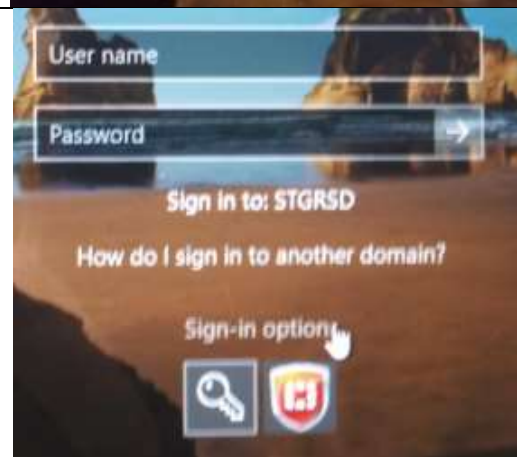|	
1. Click on the wifi icon in the bottom right corner of your computer. Log-in to your home network. Click box to connect automatically.	
2. Restart your computer	
3. You may have to restart it a couple of times for "Sign-in options" to appear. When it does select that.	
4. Then select the red shield and log in with your school username and password. It may take up to 15 minutes to load the first time. Woodland Students Only: Username: wes-student Password: GoRams2020 (case sensitive)	

5. For all future sign-ins, "Sign-in Options" should appear when first turned on. If not, make sure you are connected to your home network, that you've selected 'connect automatically' and then restart the device. It should reappear, click that, then the red shield, and sign-in.

On Tuesday 3/31 and Wednesday 4/1 we've established a hotline for assistance. On these days you may get IT help at the following numbers:

Lorie Tencati – 413-569-5951 ext. 2307   Chris Parent – 413-569-6171 ext. 1020
ltencati@stgrsd.org   cparent@stgrsd.org

Setting up Google Chrome

1. Open the Chrome Browser and type stgrsd.org	
2. This notification should appear in the bottom right corner, click it	**FortiClient** Please install and enable FortiClient WebFilter extension in "Google Chrome" FortiClient System Tray Controller

3. You should be prompted to add a chrome extension, click 'Add to Chrome':

4. Select 'Add extension' from the pop-up, if asked to 'Turn on sync' do <u>not</u> do it.	Add "FortiClient WebFilter"? It can: Read and change all your data on the websites you visit Read and change your browsing history Know your email address Communicate with cooperating native applications Add extension Cancel

5. You may be all set, or you may be prompted to enable the extension, click 'Enable this item'

On Tuesday 3/31 and Wednesday 4/1 we've established a hotline for assistance. On these days you may get IT help at the following numbers:

Lorie Tencati – 413-569-5951 ext. 2307   Chris Parent – 413-569-6171 ext. 1020
ltencati@stgrsd.org   cparent@stgrsd.org